

**STOW-MUNROE FALLS PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR BOARD MEETING
Monday May 17, 2021**

CALL TO ORDER

The meeting was called to order at 6:31pm by President Shubert.

PRESENT

Tom Shubert, President; David Renninger, Secretary; Craig Mancuso, Vice President; Rich Bedell, Angela Daniel, Sara Kline, Pastor Brad Jagger

ABSENT

OTHERS PRESENT

Gale Koritansky, Director; Linda Sutherland, Fiscal Officer

PUBLIC

No public comment.

MINUTES

MOTION NO. 210517-1 APPROVE APRIL 19, 2021 MINUTES

Renninger moved, Bedell seconded:

RESOLVED: That the Board Minutes of April 19, 2021 regular meeting be accepted and approved.

The roll being called on its adoption, the vote resulted as follows:

AYES: Bedell, Daniel, Jagger, Kline, Mancuso, Renninger, Shubert

NAYS:

Motion carried.

FINANCE

MOTION NO. 210517-2 APPROVE APRIL TREASURER’S REPORTS

Kline moved, Bedell seconded:

RESOLVED: That the Board of Trustees of Stow-Munroe Falls Public Library approves the Treasurer’s Reports for April 2021.

MTD Bank Report for Year 2021 Month 04 - STOW MUNROE FALLS PUB LIB

Bank	Description	Beg Mo Bal	Deposits	Withdrawals	Trans In	Trans Out	Balance
0001	MAIN CHECKING ACCOUNT	396,894.08	630,058.25	260,560.92	0.00	0.00	766,391.41
0002	PAYROLL CHECKING ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00
0004	BUILDING PROJECT CHECKING ACCT	0.00	0.00	0.00	0.00	0.00	0.00
0009	IMPREST FUNDS	300.00	0.00	0.00	0.00	0.00	300.00
0020	CERTIFICATES OF DEPOSIT	0.00	0.00	0.00	0.00	0.00	0.00
0021	STAR OHIO - INVESTMENTS	920,113.52	59.05	0.00	0.00	0.00	920,172.57
0024	STAR OHIO BLDG - INVESTMENTS	80,317.15	5.15	0.00	0.00	0.00	80,322.30
0029	STAR PLUS OHIO - INVESTMENTS	535,663.52	30.82	0.00	0.00	0.00	535,694.34
8 Banks		1,933,288.27	630,153.27	260,560.92	0.00	0.00	2,302,880.62

The roll being called on its adoption, the vote resulted as follows:

AYES: Daniel, Jagger, Kline, Mancuso, Renninger, Bedell, Shubert

NAYS:

Motion carried.

PROGRAM

DIRECT REPORT

MOTION NO. 210517-3 ACCEPT THE DIRECTOR’S REPORT

Mancuso moved, Renninger seconded:

RESOLVED: That the Board of Trustees of Stow-Munroe Falls Public Library accepts the written Director’s report for the month of April 2021.

The roll being called on its adoption, the vote resulted as follows:

AYES: Jagger, Kline, Mancuso, Renninger, Bedell, Daniel, Shubert

NAYS:

Motion carried.

DISCUSSION ITEMS

No discussion items.

BOARD COMMITTEES

BUILDING & GROUNDS

Mr. Shubert stated nothing to report.

FINANCE

Mr. Bedell stated the Finance Committee met prior to the Board Meeting at 6:00pm to review the April financial reports and everything was in order.

HUMAN RESOURCES

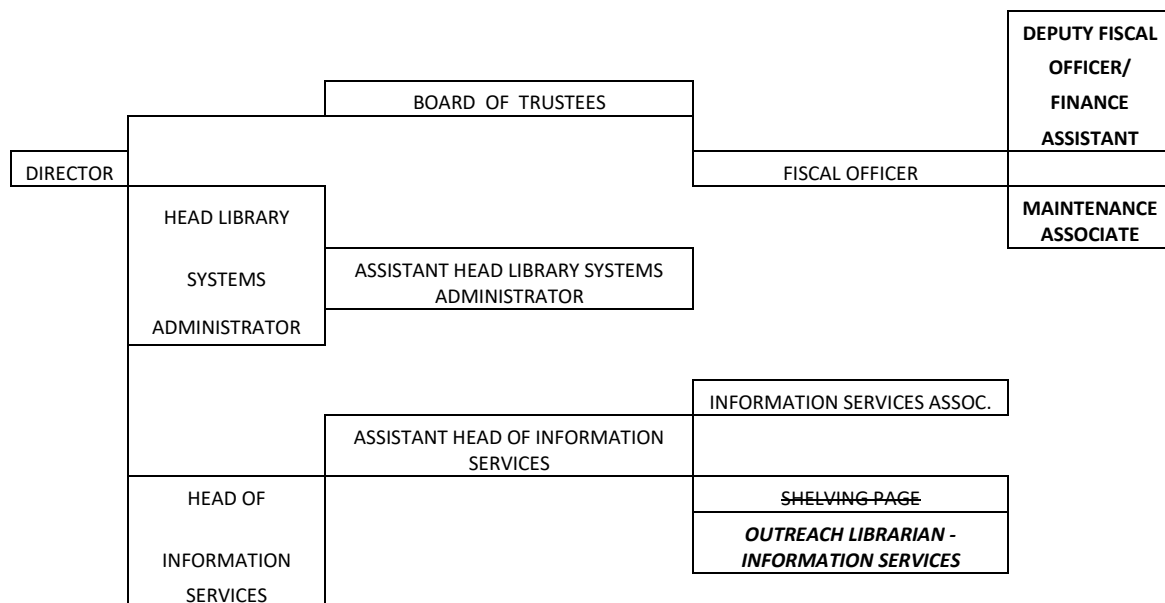
Mr. Mancuso stated there will be a Human Resources Committee meeting prior to the Finance Committee meeting in June.

LEGISLATION/RULES

Mrs. Kline stated the Legislation/Rules Committee recommends the following:

MOTION NO. 210517-4 AMEND EMPLOYEE POLICY – ORGANIZATION CHART

RESOLVED: That the Board of Trustees of Stow-Munroe Falls Public Library amends the Employee Policy – Organization Chart to read as:



	INFORMATION SERVICES LIBRARIAN LOCAL HISTORY LIBRARIAN OUTREACH LIBRARIAN - INFORMATION SERVICES TEEN LIBRARIAN	
		CHILDREN SERVICES ASSOC.
	ASSISTANT HEAD OF CHILDREN SERVICES	
HEAD OF CHILDREN SERVICES		PUBLIC SERVICES ASST. OUTREACH LIBRARIAN - CHILDREN SERVICES
	CHILDREN SERVICES LIBRARIAN OUTREACH LIBRARIAN - CHILDREN SERVICES	
	MARKETING AND PUBLIC RELATIONS COORDINATOR	
MARKETING AND PUBLIC RELATIONS MANAGER		
	GRAPHIC DESIGN COORDINATOR & MEDIA SPECIALIST	
	ASSISTANT HEAD OF CIRCULATION SERVICES	PUBLIC SERVICES ASST. - FLOOR COORDINATOR
HEAD OF CIRCULATION SERVICES	SENIOR FLOOR COORDINATOR	
	PUBLIC SERVICES ASSISTANT SHELVING PAGE	
	ASSISTANT HEAD OF TECHNICAL SERVICES	
HEAD OF TECHNICAL SERVICES	TECHNICAL SERVICES SENIOR PROCESSOR TECHNICAL SERVICES PROCESSOR TECHNICAL SERVICES CLERK	
MAINTENANCE ASSOCIATE		

The roll being called on its adoption, the vote resulted as follows:

AYES: Kline, Mancuso, Renninger, Bedell, Daniel, Jagger, Shubert

NAYS:

Motion carried.

MOTION NO. 210517-5 RESCIND EMPLOYEE POLICY – STAFF PERSONAL BOOK ORDERS

RESOLVED: That the Board of Trustees of Stow-Munroe Falls Public Library rescinds Employee Policy – Staff Personal Book Orders.

The roll being called on its adoption, the vote resulted as follows:

AYES: Mancuso, Renninger, Bedell, Daniel, Jagger, Kline, Shubert

NAYS:

Motion carried.

LONG RANGE PLANNING

Mr. Renninger stated he is planning on a Long Range Planning Committee meeting in June.

TECHNOLOGY

Mr. Shubert stated nothing to report.

RECORDS COMMISSION

Mr. Shubert stated nothing to report.

NEW BUSINESS

MOTION NO. 210517-6 CANCEL JULY REGULAR BOARD MEETING

Kline moved, Jagger seconded:

RESOLVED: That the Board of Trustees of Stow-Munroe Falls Public Library cancels the Regular July Library Board Meeting.

The roll being called on its adoption, the vote resulted as follows:

AYES: Renninger, Bedell, Daniel, Jagger, Kline, Mancuso, Shubert

NAYS:

Motion carried.

MOTION NO. 210517-7 ADJOURNMENT

Mancuso moved, Bedell seconded to adjourn the meeting at 7:00pm

All were in favor.

Motion carried.

Secretary

Board President

Linda Sutherland
Fiscal Officer