

**STOW-MUNROE FALLS PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR BOARD MEETING
Monday June 15, 2020**

CALL TO ORDER

The meeting was called to order at 7:04 pm by President Shubert.

PRESENT

David Renninger, Secretary; Tom Shubert, President; Pastor Brad Jagger, Rich Bedell, Sara Kline (7:15), Angela Daniel

ABSENT

Craig Mancuso, Vice President

OTHERS PRESENT

Linda Sutherland, Fiscal Officer

PUBLIC

There was no public comment.

MINUTES

MOTION NO. 200615-1 APPROVE MAY 11, 2020 RESCHEDULED MINUTES

Renninger moved, Bedell seconded:

RESOLVED: That the Board Minutes of May 11, 2020 rescheduled meeting be accepted and approved.

The roll being called on its adoption, the vote resulted as follows:

AYES: Daniel, Jagger, Renninger, Bedell, Shubert

NAYS:

Motion carried.

FINANCE

MOTION NO. 200615-2 APPROVE MAY TREASURER’S REPORT

Renninger moved, Daniel seconded:

RESOLVED: That the Board of Trustees approves the Treasurer’s Report for May 2020.

MTD Bank Report for Year 2020 Month 05 - STOW MUNROE FALLS PUB LIB

Bank	Description	Beg Mo Bal	Deposits	Withdrawals	Trans In	Trans Out	Balance
0001	MAIN CHECKING ACCOUNT	592,147.80	187,336.60	172,259.43	0.00	0.00	607,224.97
0002	PAYROLL CHECKING ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00
0004	BUILDING PROJECT CHECKING ACCT	0.00	0.00	0.00	0.00	0.00	0.00
0009	IMPREST FUNDS	300.00	0.00	0.00	0.00	0.00	300.00
0020	CERTIFICATES OF DEPOSIT	0.00	0.00	0.00	0.00	0.00	0.00
0021	STAR OHIO - INVESTMENTS	468,765.74	288.46	0.00	0.00	0.00	469,054.20
0024	STAR OHIO BLDG - INVESTMENTS	80,115.79	49.30	0.00	0.00	0.00	80,165.09
0029	STAR PLUS OHIO - INVESTMENTS	534,606.50	206.53	0.00	0.00	0.00	534,813.03
8 Banks		1,675,935.83	187,880.89	172,259.43	0.00	0.00	1,691,557.29

The roll being called on its adoption, the vote resulted as follows:

AYES: Jagger, Renninger, Bedell, Daniel, Shubert

NAYS:

Motion carried.

PROGRAM

TEAM MANAGER’S REPORT

MOTION NO. 200615-3 ACCEPT THE TEAM MANAGER’S REPORT

Jagger moved, Bedell seconded:

RESOLVED: That the Board of Trustees accepts the written Team Manager’s report for the month of May 2020.

Mr. Shubert asked if the Board received the email from C. Mancuso. Please see copy attached.

Mrs. Sutherland, Fiscal Officer stated she discussed the questions this morning when Mr. Mancuso came to the library. Mrs. Sutherland stated:

1. Reason for reduced hours:
 - No place to read/study
 - Computer usage is for ½ hour
 - Need time for staff to clean
 - Shelving on the main floor takes place prior to opening so the staff are social distanced from the patrons when browsing the shelves

2. Children's Floor is closed to the public:
 - Children's staff have brought items downstairs for parents to browse and if a patron requests something more the staff are there to assist
 - Second floor is for quarantine items – Circulation staff are located on second floor to check in items to be shelved and to check out items on holds list
 - Circulation and Children's staff are on second floor because library staff also have to be social distanced

After much discussion, it was decided to keep the amended hours for at least 4 weeks to give the staff consistency.

The roll being called on its adoption, the vote resulted as follows:

AYES: Kline, Renninger, Bedell, Daniel, Jagger, Shubert

NAYS:

Motion carried.

DISCUSSION ITEMS

There were no discussion items.

BOARD COMMITTEES

BUILDING & GROUNDS

Mrs. Kline stated nothing to report.

FINANCE

Mr. Bedell stated the Finance Committee met prior to this meeting and reviewed reports presented by the Fiscal Officer. There are many changes to the budget for the remainder of the year. The 2020 Budget has budgetary reductions to the extent of \$317,245.

HUMAN RESOURCES

Mr. Shubert stated there would be an Executive Session at the end of the Board meeting.

LEGISLATION/RULES

Mrs. Kline stated nothing to report.

LONG RANGE PLANNING

Mr. Renninger stated nothing to report.

TECHNOLOGY

Mr. Shubert stated nothing to report.

RECORDS COMMISSION

Mr. Shubert stated nothing to report.

NEW BUSINESS

MOTION NO. 200615-4 ACKNOWLEDGE LEAVE OF ABSENCE

Kline moved, Renninger seconded:

RESOLVED: That the Boards of Trustees acknowledges the following:

Deborah Turner, Medical Leave to begin June 1, 2020 through
June 30, 2020, not to exceed twelve (12) workweeks

Per Employee Policy #030922-6 Family (Maternity/Paternity)/Medical Leave:

However, an employee may use this leave on an **intermittent basis** or **reduced leave schedule** (i.e., less than a full-time basis), when medically necessary or if the employee is needed to care for a family member with a serious medical condition.

AYES: Renninger, Bedell, Daniel, Jagger, Kline, Shubert

NAYS:

Motion carried.

MOTION NO. 200615-5 MOTION TO ADJOURN TO EXECUTIVE SESSION

Renninger moved, Bedell seconded:

RESOLVED: The Board of Trustees moves to adjourn into executive session to discuss hiring the new Director.

The roll being called on its adoption, the vote resulted as follows:

AYES: Bedell, Daniel, Jagger, Kline, Renninger, Shubert

NAYS:

Motion carried.

MOTION NO. 200615-6 MOTION TO RETURN TO OPEN SESSION

Jagger moved, Bedell seconded:

RESOLVED: That the Board of Trustees moves to return to open session.

All were in favor.

Motion carried.

MOTION NO. 200615-7 MOTION TO ADJOURN

Kline moved, Renninger seconded to adjourn the meeting at 7:47pm.

All were in favor.

Motion carried.

Secretary

Board President

Linda Sutherland
Fiscal Officer

Craig Mancuso – (June 14, 2020 at 6:11 PM)

to me, Thomas, David, Sara, Brad, Rich, Angela

Hi All,

Unfortunately, I won't be able to attend the meeting tomorrow. I never put this year's meetings into our calendar and my wife scheduled us a camping trip for tomorrow through Thursday. I do have a couple items that I think should be considered as the library reopens to the public.

1. I don't understand the need for reduced hours. I strongly believe the library should resume normal hours of operation, and publicize that the first hour or two is intended for patrons at higher risk: the elderly, immunocompromised, respiratory diseases, etc. Limiting hours in conjunction with limiting occupancy is likely to result in longer lines. I personally don't want patrons waiting in lines in the summer sun any longer than necessary, especially when gets hot again. Also, do we need to look at getting some temporary shade structures?

2. I still don't understand how parents are going to get sufficient books for children without going upstairs. Kids, especially the littlest ones, need lots of books. How are parents going to find books they think their kids would like? Are they going to ask a librarian something like, "Please get me 5 books on trains, 4 books about cats, and 6 books with wizards"? If this is how it will work, this is increasing interactions between staff and the public. Is that a good idea?

Thanks,
Craig