

**STOW-MUNROE FALLS PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR BOARD MEETING
Monday February 15, 2021**

CALL TO ORDER

The meeting was called to order at 6:30 pm by President Shubert.

PRESENT

David Renninger, Secretary; Tom Shubert, President; Craig Mancuso (7pm), Vice President; Sara Kline, Richard Bedell, Pastor Brad Jagger, Angela Daniel

OTHERS PRESENT

Gale Koritansky, Director; Linda Sutherland, Fiscal Officer

ABSENT

PUBLIC

No public comment.

ACTION ITEMS

MOTION NO. 210215-1 APPROVE JANUARY 18, 2021 ORGANIZATIONAL MINUTES

Renninger moved, Bedell seconded:

RESOLVED: That the Board Minutes of January 18, 2021 organizational meeting be accepted and approved.

The roll being called on its adoption, the vote resulted as follows:

AYES: Daniel, Jagger, Kline, Renninger, Bedell, Shubert

NAYS:

Motion carried.

Mrs. Kline excused herself from the meeting.

MOTION NO. 210215-2 APPROVE JANUARY 18, 2021 MINUTES

Renninger moved, Bedell seconded:

RESOLVED: That the Board Minutes of January 18, 2021 regular meeting be accepted and approved.

The roll being called on its adoption, the vote resulted as follows:

AYES: Jagger, Renninger, Bedell, Daniel, Shubert

NAYS:

Motion carried.

FINANCE

MOTION NO. 210215-3 APPROVE JANUARY TREASURER'S REPORT

Renninger moved, Jagger seconded:

RESOLVED: That the Board of Trustees approves the Treasurer's Report for January 2021.

MTD Bank Report for Year 2021 Month 01 - STOW MUNROE FALLS PUB LIB

Bank	Description	Beg Mo Bal	Deposits	Withdrawals	Trans In	Trans Out	Balance
0001	MAIN CHECKING ACCOUNT	700,906.71	102,462.44	249,022.60	0.00	250,000.00	304,346.55
0002	PAYROLL CHECKING ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00
0004	BUILDING PROJECT CHECKING ACCT	0.00	0.00	0.00	0.00	0.00	0.00
0009	IMPREST FUNDS	300.00	0.00	0.00	0.00	0.00	300.00
0020	CERTIFICATES OF DEPOSIT	0.00	0.00	0.00	0.00	0.00	0.00
0021	STAR OHIO - INVESTMENTS	669,925.78	60.64	0.00	250,000.00	0.00	919,986.42
0024	STAR OHIO BLDG - INVESTMENTS	80,299.16	6.90	0.00	0.00	0.00	80,306.06
0029	STAR PLUS OHIO - INVESTMENTS	535,557.41	45.49	0.00	0.00	0.00	535,602.90
8 Banks		1,986,989.06	102,575.47	249,022.60	250,000.00	250,000.00	1,840,541.93

The roll being called on its adoption, the vote resulted as follows:

AYES: Kline (6:40), Renninger, Bedell, Daniel, Jagger, Shubert

NAYS:

Motion carried.

**MOTION NO. 210215-4 ACKNOWLEDGE 2021 LOCAL TAXES: REAL/PERSONAL
AND STATE SOURCES: HOMESTEAD ROLLBACK**

Renninger moved, Jagger seconded:

RESOLVED: That the Board of Trustees acknowledges an increase of \$28,662 in 2021 Local Taxes: Real Estate Taxes (\$28,622) per Summit County Budget Commission Certification of Tax Levy – revised estimate dated February 1, 2021 from the Summit County Fiscal Office stating:

Local Taxes:		
Real	\$1,677,730	
State Sources:		
Homestead, Rollback	<u>222,000</u>	
Total	\$1,899,730	(See copy attached

The roll being called on its adoption, the vote resulted as follows:

AYES: Renninger, Bedell, Daniel, Jagger, Kline, Shubert
NAYS:

Motion carried.

PROGRAM

DIRECTOR’S REPORT

MOTION NO. 210215-5 ACCEPT THE DIRECTOR’S REPORT

Jagger moved, Kline seconded:

RESOLVED: That the Board of Trustees accepts the written Director’s report for the month of February 2021.

The Director notified the Library Board that as of the beginning of the year, the Circulation Department had lost staff hours of 60 hours per week and it was putting a strain on the department. The Director made a request to the Library Board to hire a Public Services Assistant for the Circulation Department at 20 hours per week. The Board was in agreement.

The roll being called on its adoption, the vote resulted as follows:

AYES: Renninger, Bedell, Daniel, Jagger, Kline, Shubert
NAYS:

Motion carried.

DISCUSSION ITEMS

No discussion items.

BOARD COMMITTEES

BUILDING & GROUNDS

Mrs. Kline stated nothing to report.

FINANCE

Mr. Bedell stated the Finance Committee met prior to the Board meeting at 6pm. Mr. Bedell stated the reports were reviewed and at the end of year it is estimated that the bank will have an ending balance of \$377,598 and the Star Ohio account will be over a million.

HUMAN RESOURCES

Mrs. Daniel stated nothing to report.

LEGISLATION/RULES

Mrs. Kline stated nothing to report.

LONG RANGE PLANNING

Mr. Renninger stated nothing to report.

TECHNOLOGY

Mr. Shubert stated nothing to report.

RECORDS COMMISSION

Mr. Shubert stated nothing to report.

NEW BUSINESS

The Director, Mrs. Koritansky informed the Library Board that she was researching Clevnet versus SearchOhio. Please find attached the following spreadsheets that were discussed:

- Search Ohio Clevnet Comparison (spreadsheet)
- Savings Over Time (spreadsheet)
- Menu of Services Clevnet
- And a link to their webpage <https://www.clevnet.org/>

Mrs. Koritansky asked the Library Board to contact her with any questions and she will prepare a presentation for the March meeting.

Discussion did come up about when the Library board would resume meeting in person. It is tentatively put on hold; the March Board meeting will be a zoom meeting and the Library Board will explore the option of having the April meeting held in person.

MOTION NO. 210215-6 ADJOURNMENT

Renninger moved, Bedell seconded to adjourn the meeting at 7:20pm.

All were in favor.

Motion carried.

Secretary

Board President

Fiscal Officer

SUMMIT COUNTY BUDGET COMMISSION CERTIFICATION OF TAX LEVY
(CRC Sections 5705.34 & 5705.35)

POLITICAL ENTITY: **STOW-MUNROE FALLS LIBRARY (Summit & Portage Counties)**
REVISED ESTIMATE

Tax Year 2020/Collection Year 2021

THE VALUATIONS AND TAX RATES REFLECT TAX YEAR 2020 COLLECTION YEAR 2021

LEVIES INSIDE and OUTSIDE 10 MILL LIMITATION, INCLUSIVE OF DEBT LEVIES

Date: February 1, 2021

	SUMMIT	PORTAGE	TOTAL
1. RES/AG REAL VALUE	887,314,800	4,116,260	891,431,060
2. OTHER REAL VALUE	237,656,630	27,430	237,684,060
3. TOTAL RES/AG & OTHER REAL VALUE	1,124,971,430	4,143,690	1,129,115,120
4. PUBLIC UTILITY PERSONAL VALUE	16,387,060	66,740	16,453,800
5. TOTAL REAL & PUBLIC UTILITY VALUE	1,141,358,490	4,210,430	1,145,568,920

FUND TYPE CLT FUND #	PURPOSE	Authorized by the Voters on Ballot NOV/NOV	Number of Years Levy to Run	Tax Year Begin/Ends	Collection Year Begin/Ends	Maximum Rate Authorized to be Levied	REDUCTION FACTOR RES/AG OTHER	EFFECTIVE RATE TO BE LEVIED RES/AG OTHER	THIS ESTIMATE REFLECTS LESS THE PENDING EXEMPTION ASSESSED VALUATION			
									RES/AG	PUBLIC UTILITY	ROLL BACK	
GENERAL 01 00	Current Expense	Republic/Inc. 06/04/10	Contl.	10/NA	11/NA	2.00	0.184765 0.086425	1.610464 1.823144	\$1,435,520	\$431,302	\$1,899,730	Y
TOTALS						2.00		1.610464 1.823144	\$1,435,520	\$431,302	\$1,899,730	
									TOTAL REAL & PU LESS PENDING EXEMPTION VALUE			1,144,394,610
									RES/AG REAL PENDING EXEMPTION			60,460
									OTHER REAL PENDING EXEMPTION			1,113,650

NOTE: The ROLLBACK column added to this certificate represents the recently passed state budget, beginning with tax year 2013 the ten and two and one-half percent rollbacks will no longer apply to new levies that are enacted after the August 2013 election. These non-qualifying levies include additional levies, the increase portion of renewal with increase levies, and the full effective millage of replacement levies. Levies that will continue to qualify for application of the rollbacks are levies approved at or before the August 2013 election, inside and charter millage as they appear on the 2013 tax list, renewals of qualified levies, and the substitute of qualified school district emergency levies under Revised Code section 5705.199. In this column the 'Y' indicates the levy qualifies for the 10% and 2 1/2% rollback. The 'N' indicates the levy does not qualify for the 10% and 2 1/2% rollback.

COST SAVINGS ANALYSIS - SWITCHING TO CLEVNET

	2021	2022	2023	2024	
TOTAL COST OF SEARCHOHIO SERVICE	\$ 68,016.17	\$ 59,236.98	\$ 62,198.83	\$ 65,308.77	5% Inc. per yr.
ADDITIONAL SAVINGS - ITEMS INCLUDED IN CLEVNET					
BYWATER SOLUTIONS	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	No Inc.
OCLC ANNUAL COSTS	\$ 22,069.66	\$ 22,731.75	\$ 23,413.70	\$ 24,116.11	3% Inc. per yr.
AUTOMATED PHONE CALLING	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	No Inc.
PRINT MANAGEMENT MAINTENANCE	\$ 1,535.20	\$ 1,535.20	\$ 1,535.20	\$ 1,535.20	No Inc.
MOBILE PRINTING	\$ 679.00	\$ 679.00	\$ 679.00	\$ 679.00	No Inc.
APSEN APP. (SET UP FEE ADDED TO 2021)	\$ 12,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	
PROGRESSIVE WEB APP. COST	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	No Inc.
NOVELIST PLUS DATABASE	\$ 3,304.35	\$ 3,469.57	\$ 3,643.05	\$ 3,825.20	5% Inc. per yr.
GALE LEGAL FORMS DATABASE	\$ 4,500.08	\$ 4,725.08	\$ 4,961.34	\$ 5,209.41	5% Inc. per yr.
TOTAL OF SEARCHOHIO & ADDITIONAL ITEMS	\$ 116,204.46	\$ 103,477.58	\$ 107,531.12	\$ 111,773.69	
COST FOR CLEVNET	\$ 135,285.91	\$ 91,835.01	\$ 96,426.76	\$ 101,248.10	5% Inc. per yr.
SAVINGS SWITCHING TO CLEVNET	\$ (19,081.45)	\$ 11,642.57	\$ 11,104.36	\$ 10,525.59	

*Please note 2021 cost is higher due to added one time fee switching over to new hosting location

Additional benefits to consider:

- IT Support / Shared Costs of Software
- Cassie - Patron Computer Management
- Cataloging done though Clevnet - Staff time saved
- Access to nearly 12 millions items
- Additional Databases
- Meeting Room Registration System

Savings Overtime

	2021	2022	2023	2024
SearchOhio	\$ 116,204.46	\$ 103,477.58	\$ 107,531.12	\$ 111,773.69
Clevnet	\$ 135,285.91	\$ 91,835.01	\$ 96,426.76	\$ 101,248.09
Yearly Difference	\$ (19,081.45)	\$ 11,642.57	\$ 11,104.36	\$ 10,525.60
Ongoing Savings		\$ (7,438.88)	\$ 3,665.48	\$ 14,191.08