

**STOW-MUNROE FALLS PUBLIC LIBRARY  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
Monday August 16, 2021**

**CALL TO ORDER**

The meeting was called to order at 6:30 pm by President Tom Shubert

**PRESENT**

David Renninger, Secretary; Tom Shubert, President; Craig Mancuso, Vice President; Rich Bedell, Pastor Brad Jagger, Angela Daniel

**ABSENT**

Sara Kline

**OTHERS PRESENT**

Gale Koritansky, Director; Linda Sutherland, Fiscal Officer

**PUBLIC**

There was no public comment.

**MINUTES**

**MOTION NO. 210816-1 APPROVE JUNE 21, 2021 MINUTES**

Renninger moved, Bedell seconded:

RESOLVED: That the Board Minutes of June 21, 2021 regular meeting be accepted and approved.

The roll being called on its adoption, the vote resulted as follows:

AYES: Daniel, Jagger, Mancuso, Renninger, Bedell, Shubert

NAYS:

Motion carried.

**FINANCE**

**MOTION NO. 210816-2 APPROVE JUNE AND JULY TREASURER'S REPORTS**

Renninger moved, Bedell seconded:

RESOLVED: That the Board of Trustees approves the Treasurer's Reports for June and July 2021.

**MTD Bank Report for Year 2021 Month 06 - STOW MUNROE FALLS PUB LIB**

Bank	Description	Beg Mo Bal	Deposits	Withdrawals	Trans In	Trans Out	Balance
0001	MAIN CHECKING ACCOUNT	810,223.63	156,259.55	286,081.85	0.00	0.00	680,401.33
0002	PAYROLL CHECKING ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00
0004	BUILDING PROJECT CHECKING ACCT	0.00	0.00	0.00	0.00	0.00	0.00
0009	IMPREST FUNDS	300.00	0.00	0.00	0.00	0.00	300.00
0020	CERTIFICATES OF DEPOSIT	0.00	0.00	0.00	0.00	0.00	0.00
0021	STAR OHIO - INVESTMENTS	1,455,931.15	95.87	0.00	30.53	0.00	1,456,057.55
0024	STAR OHIO BLDG - INVESTMENTS	80,327.51	5.29	0.00	0.00	0.00	80,332.80
0029	STAR PLUS OHIO - INVESTMENTS	30.53	0.00	0.00	0.00	30.53	0.00
<b>8 Banks</b>		<b>2,346,812.82</b>	<b>156,360.71</b>	<b>286,081.85</b>	<b>30.53</b>	<b>30.53</b>	<b>2,217,091.68</b>

**MTD Bank Report for Year 2021 Month 07 - STOW MUNROE FALLS PUB LIB**

Bank	Description	Beg Mo Bal	Deposits	Withdrawals	Trans In	Trans Out	Balance
0001	MAIN CHECKING ACCOUNT	680,401.33	418,230.40	163,145.47	0.00	300,000.00	635,486.26
0002	PAYROLL CHECKING ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00
0004	BUILDING PROJECT CHECKING ACCT	0.00	0.00	0.00	0.00	0.00	0.00
0009	IMPREST FUNDS	300.00	0.00	0.00	0.00	0.00	300.00
0020	CERTIFICATES OF DEPOSIT	0.00	0.00	0.00	0.00	0.00	0.00
0021	STAR OHIO - INVESTMENTS	1,456,057.55	93.61	0.00	300,000.00	0.00	1,756,151.16
0024	STAR OHIO BLDG - INVESTMENTS	80,332.80	5.10	0.00	0.00	0.00	80,337.90
0029	STAR PLUS OHIO - INVESTMENTS	0.00	0.00	0.00	0.00	0.00	0.00
<b>8 Banks</b>		<b>2,217,091.68</b>	<b>418,329.11</b>	<b>163,145.47</b>	<b>300,000.00</b>	<b>300,000.00</b>	<b>2,472,275.32</b>

The roll being called on its adoption, the vote resulted as follows:

AYES: Jagger, Mancuso, Renninger, Bedell, Daniel, Shubert

NAYS:

Motion carried.

**MOTION NO. 210816-3    ACKNOWLEDGE OFFICIAL CERTIFICATE OF  
ESTIMATED RESOURCES**

---

Mancuso moved, Jagger seconded:

RESOLVED:            That the Board of Trustees acknowledges an increase of \$248,462 in 2021 public library funds per Official Certificate of Estimated Resources dated August 2, 2021. (See copy attached.)

The roll being called on its adoption, the vote resulted as follows:

AYES: Mancuso, Renninger, Bedell, Daniel, Jagger, Shubert  
NAYS:

Motion carried.

**PROGRAM**

DIRECTOR'S REPORT

**MOTION NO. 210816-4    ACCEPT DIRECTOR'S REPORT**

---

Renninger moved, Mancuso seconded:

RESOLVED:            That the Board of Trustees accepts the written Director's report for the months of June and July.

The roll being called on its adoption, the vote resulted as follows:

AYES: Renninger, Bedell, Daniel, Jagger, Mancuso, Shubert  
NAYS:

Motion carried.

**DISCUSSION ITEMS**

The Fiscal Officer distributed copies of the Sunshine Laws – Executive Session/e-mail with the new updates to the Library Board. The Director discussed the updates with the Board.

**BOARD COMMITTEES**

BUILDING & GROUNDS

Mr. Shubert stated nothing to report.

## FINANCE

Mr. Bedell stated the Finance Committee met prior to the Board meeting. The financial statements and projections prepared by the Fiscal Officer were accepted as presented.

## HUMAN RESOURCES

Mr. Mancuso stated the Human Resources Committee recommends the following:

### **MOTION NO. 210816-5 AMEND DIRECTOR'S CONTRACT**

RESOLVED: That the Board of Trustees of Stow-Munroe Falls Public Library amend the contract of the Director Gale Koritansky's ending date from August 31, 2021 to December 31, 2021.

The roll being called on its adoption, the vote resulted as follows:

AYES: Bedell, Daniel, Jagger, Mancuso, Renninger, Shubert

NAYS:

Motion carried.

## LEGISLATION/RULES

Mr. Shubert stated nothing to report.

## LONG RANGE PLANNING

Mr. Renninger stated nothing to report but wants to meet at the end of the year to discuss 2022.

## TECHNOLOGY

Mr. Shubert stated nothing to report.

## RECORDS COMMISSION

Mr. Shubert stated nothing to report.

**NEW BUSINESS**

**MOTION NO. 210816-6 APPROVE LIBRARY CLOSINGS**

Mancuso moved, Bedell seconded:

RESOLVED: That the Board of Trustees of Stow-Munroe Falls Public Library approves closing the Stow-Munroe Falls Public Library on:

September 11, 2021 for Clevnet change over

And

November 12, 2021 for a Staff Inservice

The roll being called on its adoption, the vote resulted as follows:

AYES: Daniel, Jagger, Mancuso, Renninger, Bedell, Shubert

NAYS:

Motion carried.

The following topics were discussed in new business:

1. Returning the library to regular hours
2. An employee must be fully vaccinated by October 1, 2021. An employee who does not have a Covid-19 vaccine must be tested for Covid-19 every two weeks, and show proof of a negative test result. The test will be at the employees' expense.
3. Mandate masks to be worn during the Kindergarten Readiness and Little Sprouts Nature Explorers programs. Masks may be encouraged for story time.

**MOTION NO. 210816-7 ADJOURNMENT**

Renninger moved, Mancuso seconded to adjourn the meeting at 7:06pm.

All were in favor.

Motion carried.

Secretary

Board President

Linda Sutherland  
Fiscal Officer

Amendment 3  
 Amended: Request dated 9/23/20

Akron, Ohio  
 October 1, 2020

AMENDED  
 "OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES"  
 Revised Code, Section 5705.35

**STOW MUNROE FALLS PUBLIC LIBRARY**

The Budget Commission of Summit County, Ohio, hereby makes  
 this Certificate for the Fiscal Year beginning January 1, 2020,  
 which shall govern the total of appropriations by fund.

<b>FUND TYPE</b> Fund Class Fund Name	<b>ACTUAL</b> <b>UNENCUMBERED</b> <b>BALANCE</b> January 1, 2020	PT=Property Tax: real estate, personal property, homestead and rollback. LG=Library Local Government (Public Library Fund). TR=Transfer-in      O=Other revenue	<b>TOTAL</b> <b>ESTIMATED</b> <b>AVAILABLE</b> <b>RESOURCES</b>
---	---	---	--

**GOVERNMENTAL TYPE**

101 General	1,170,299.07	1,871,068.00 1,136,253.60	PT LG	128,000.00	O				4,305,620.67
----------------	--------------	------------------------------	----------	------------	---	--	--	--	--------------

**SPECIAL REVENUE**

Target	82.51								82.51
COVID-19 Relief Fund	0.00					25,000.00	O		25,000.00
Accumulated Benefits	64,000.00								64,000.00
<b>TOTAL SPECIAL REVENUE</b>	<b>64,082.51</b>	<b>0.00</b>		<b>0.00</b>		<b>0.00</b>		<b>25,000.00</b>	<b>89,082.51</b>

**CAPITAL PROJECT**

401 Building	50,523.23					0.00	O		50,523.23
									0.00
<b>TOTAL CAPITAL PROJECT</b>	<b>50,523.23</b>	<b>0.00</b>		<b>0.00</b>		<b>0.00</b>		<b>0.00</b>	<b>50,523.23</b>

**FIDUCIARY**

**TRUST and AGENCY**

	0.00								0.00
	0.00								0.00
<b>TOTAL TRUST and AGENCY</b>	<b>0.00</b>	<b>0.00</b>		<b>0.00</b>		<b>0.00</b>		<b>0.00</b>	<b>0.00</b>

<b>ALL FUNDS</b>	<b>1,284,904.81</b>	<b>3,007,321.60</b>		<b>128,000.00</b>		<b>0.00</b>		<b>25,000.00</b>	<b>4,445,226.41</b>
------------------	---------------------	---------------------	--	-------------------	--	-------------	--	------------------	---------------------

The Budget Commission further certifies that its action on the foregoing budget and Tax Equalization estimate of the rate of each tax necessary to be levied within and without the 10 mill limitation is set forth in the proper columns of Schedule B, and the total amount approved for each fund must govern the amount of appropriation from such fund.

*This Certificate has been Approved  
 by the Summit County Fiscal Office*

October 1, 2020  
 Date



*Joshua A. Brickner*  
 Joshua A. Brickner  
 Secretary of Budget Commission