

**STOW-MUNROE FALLS PUBLIC LIBRARY
BOARD OF TRUSTEES
ORGANIZATIONAL BOARD MEETING
Monday January 16, 2023**

CALL TO ORDER

The meeting was called to order at 6:30 pm by President Shubert.

PRESENT

Craig Mancuso, Vice President; Tom Shubert, President; Richard Bedell, David Renninger, Secretary; Angela Daniel, Emily Hegner

ABSENT Carla Wyckoff

OTHERS PRESENT

Gale Koritansky, Director; Jennifer Hale, Fiscal Officer; Katie Allen, HR Specialist

PUBLIC

Dr. Pamela Wind, Board Member Stow-Munroe Falls City Schools

SWEARING IN OF THE BOARD OFFICERS FOR 2023

Dr. Pamela Wind, Board Member Stow-Munroe Falls City Schools swore in the Stow-Munroe Falls Public Library Board Officers for 2023: Tom Shubert, President; Craig Mancuso, Vice President; and David Renninger, Secretary, Please see attached copy.

ACTION ITEMS

MOTION NO. 230116-1 AUTHORIZATION OF EXPENDITURES BY DIRECTOR

Mancuso moved, Renninger seconded:

RESOLVED: That the Library Board of Trustees authorizes the Director to purchase library materials, supplies, equipment, and services for the fiscal year 2023, as funds are appropriated.

The roll being called on its adoption, the vote resulted as follows:

AYES: Daniel, Hegner, Mancuso, Renninger, Bedell, Shubert

NAYS:

Motion carried.

MOTION NO. 230116-2 AUTHORIZATION OF EXPENDITURES BY FISCAL OFFICER

Renninger moved, Bedell seconded:

RESOLVED: That the Library Board of Trustees authorizes the Fiscal Officer to pay the library utilities, contracted services, and employee wages for the fiscal year 2023.

The roll being called on its adoption, the vote resulted as follows:

AYES: Hegner, Mancuso, Renninger, Bedell, Daniel, Shubert
NAYS:

Motion carried.

OTHER

MOTION NO. 230116-3 APPOINTMENT OF DEPUTY FISCAL OFFICER

Renninger moved, Hegner seconded:

RESOLVED: That the Library Board of Trustees appoints Katelyn Allen as Deputy Fiscal Officer of Stow-Munroe Falls Public Library for the year 2023.

The roll being called on its adoption, the vote resulted as follows:

AYES: Mancuso, Renninger, Bedell, Daniel, Hegner, Shubert
NAYS:

Motion carried.

MOTION NO. 230116-4 APPOINT TRUSTEE TO LIBRARY FOUNDATION BOARD

Mancuso moved, Renninger seconded:

RESOLVED: That the Library Board of Trustees appoints Carla Wyckoff; as the trustee representative to the Stow-Munroe Falls Library Foundation Board for the year 2023.

The roll being called on its adoption, the vote resulted as follows:

AYES: Renninger, Bedell, Daniel, Hegner, Mancuso, Shubert
NAYS:

Motion carried.

MOTION NO. 20116-5 ADJOURNMENT

Renninger moved, Mancuso seconded to adjourn the meeting at 6:38pm.

All were in favor.

Motion carried.

Secretary

Board President

Jennifer Hale
Fiscal Officer

**INSTALLATION OF OFFICERS
STOW-MUNROE FALLS PUBLIC LIBRARY
Board of Trustees**

(To be sworn in by a member of the Board of Education)

Ask: Would the new officers for the Board of Trustees please come forward?
Please answer "I do" after the following question.

Do you acknowledge that your role as a trustee is to contribute to defining the organization's mission and governing the fulfillment of that mission and carry out the functions of the office of trustee as specified in the organization by-laws and policies.

And that your role as a trustee will focus on the development of broad policies that govern the implementation of the institutional plans and purposes. This role is separate and distinct from the role of the Director to whom is delegated the responsibility of determining the means of implementation of Board policies.

Answer: I do

Ask: Please answer "I will" after the following statement of commitment.

I will exercise the duties and responsibilities of this office with integrity, collegiality and due care.

Answer: I will

Ask:

Secretary **David Renninger**, you have been given the important office of Secretary for the Library Board and are responsible for keeping good, precise minutes. The accuracy of your office will insure the memory of this organization and serve as part of its history. Do you willing accept your responsibility? If so, please say "I will".

Vice President **Craig Mancuso**, you must be ready to assume the office of President in his/her absence. This means you must be thoroughly familiar with the progress and concerns of this organization. You must coordinate your efforts with the efforts of the president, thus promoting harmony in all activities. Are you willing to accept this challenge? If so, please say "I will".

President **Tom Shubert**, you have been given the highest honor the library can bestow on any trustee. It will be your wisdom, justice, dependability, and incentive that will stimulate and encourage progress. It will be your duty to preside at all meetings and represent the library in fellowship and harmony. Are you willing to accept this honor? If so, please say "I do".