

**STOW-MUNROE FALLS PUBLIC LIBRARY  
BOARD OF TRUSTEES  
ORGANIZATIONAL BOARD MEETING  
Monday January 15, 2024**

**CALL TO ORDER**

The meeting was called to order at 6:30 pm by President Shubert.

**PRESENT**

Craig Mancuso, Vice President; Tom Shubert, President; Richard Bedell, David Renninger, Secretary; Angela Daniel, Emily Hegner, Carla Wyckoff

**ABSENT**

**OTHERS PRESENT**

Gale Koritansky, Director; Jennifer Hale, Fiscal Officer; Katie Allen, HR Specialist

**PUBLIC**

Kari Suhadolnik, Board Member Stow-Munroe Falls City Schools

**SWEARING IN OF THE BOARD OFFICERS FOR 2023**

Kari Suhadolnik, Board Member Stow-Munroe Falls City Schools swore in the Stow-Munroe Falls Public Library Board Officers for 2024: Tom Shubert, President; Craig Mancuso, Vice President; and David Renninger, Secretary, Please see attached copy.

**ACTION ITEMS**

**MOTION NO. 240115-1 AUTHORIZATION OF EXPENDITURES BY DIRECTOR**

Bedell moved, Renninger seconded:

RESOLVED: That the Library Board of Trustees authorizes the Director to purchase library materials, supplies, equipment, and services for the fiscal year 2024, as funds are appropriated.

The roll being called on its adoption, the vote resulted as follows:

AYES: Daniel, Hegner, Mancuso, Wyckoff, Renninger, Bedell, Shubert

NAYS:

Motion carried.

**MOTION NO. 240115-2 AUTHORIZATION OF EXPENDITURES BY FISCAL OFFICER**

Mancuso moved, Wyckoff seconded:

RESOLVED: That the Library Board of Trustees authorizes the Fiscal Officer to pay the library utilities, contracted services, and employee wages for the fiscal year 2024.

The roll being called on its adoption, the vote resulted as follows:

AYES: Bedell, Daniel, Hegner, Renninger, Wyckoff, Mancuso, Shubert  
NAYS:

Motion carried.

**OTHER**

**MOTION NO. 240115-3 APPOINTMENT OF DEPUTY FISCAL OFFICER**

Renninger moved, Mancuso seconded:

RESOLVED: That the Library Board of Trustees appoints Katelyn Allen as Deputy Fiscal Officer of Stow-Munroe Falls Public Library for the year 2024.

The roll being called on its adoption, the vote resulted as follows:

AYES: Bedell, Daniel, Hegner, Wyckoff, Mancuso, Renninger, Shubert  
NAYS:

Motion carried.

**MOTION NO. 240115-4 APPOINT TRUSTEE TO LIBRARY FOUNDATION BOARD**

Renninger moved, Bedell seconded:

RESOLVED: That the Library Board of Trustees appoints Carla Wyckoff; as the trustee representative to the Stow-Munroe Falls Library Foundation Board for the year 2024.

The roll being called on its adoption, the vote resulted as follows:

AYES: Daniel, Hegner, Mancuso, Wyckoff, Bedell, Renninger, Shubert  
NAYS:

Motion carried.

**MOTION NO. 240115-5 ADJOURNMENT**

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Mancuso moved, Wyckoff seconded to adjourn the meeting at 6:38pm.

All were in favor.

Motion carried.

Secretary

Board President

Jennifer Hale  
Fiscal Officer

**INSTALLATION OF OFFICERS  
STOW-MUNROE FALLS PUBLIC LIBRARY  
Board of Trustees**

(To be sworn in by a member of the Board of Education)

Ask: Would the new officers for the Board of Trustees please come forward?  
Please answer "I do" after the following question.

Do you acknowledge that your role as a trustee is to contribute to defining the organization's mission and governing the fulfillment of that mission and carry out the functions of the office of trustee as specified in the organization by-laws and policies.

And that your role as a trustee will focus on the development of broad policies that govern the implementation of the institutional plans and purposes. This role is separate and distinct from the role of the Director to whom is delegated the responsibility of determining the means of implementation of Board policies.

Answer: I do

Ask: Please answer "I will" after the following statement of commitment.

I will exercise the duties and responsibilities of this office with integrity, collegiality and due care.

Answer: I will

Ask:

Secretary **David Renninger**, you have been given the important office of Secretary for the Library Board and are responsible for keeping good, precise minutes. The accuracy of your office will insure the memory of this organization and serve as part of its history. Do you willing accept your responsibility? If so, please say "I will".

Vice President **Craig Mancuso**, you must be ready to assume the office of President in his/her absence. This means you must be thoroughly familiar with the progress and concerns of this organization. You must coordinate your efforts with the efforts of the president, thus promoting harmony in all activities. Are you willing to accept this challenge? If so, please say "I will".

President **Tom Shubert**, you have been given the highest honor the library can bestow on any trustee. It will be your wisdom, justice, dependability, and incentive that will stimulate and encourage progress. It will be your duty to preside at all meetings and represent the library in fellowship and harmony. Are you willing to accept this honor? If so, please say "I do".